

# Author's GUIDE

## Preparation of Papers in Two-Column Format for SASIMI 2007

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**Abstract**— Abstract is a brief (50-80 word) synopsis of your paper. The purpose is to provide a quick outline of your presentation, giving the reader an overview of the research. It must be fit within the size allowed, which is about 3 inches or 7.5 centimeters

### I. INTRODUCTION

The introduction gives you basic guidelines for preparing camera-ready (CR) papers for SASIMI 2007 on-site proceedings. The instructions assume that you have some computer desktop publishing equipment with several fonts. If you do not, and will be using a typewriter to prepare your paper, use 75% reduction mats.

These instructions have been prepared in the preferred format. For items not addressed here, please refer to recent issues of IEEE Transactions and simulate, as closely as possible.

### II. HOW TO FORMAT THE PAGE

#### A. Full-Size Camera-Ready Copy

Prepare Camera-Ready paper in full size format, on A4 size or 8 1/2" x 11" (21.5cm x 27.9 cm) paper.

**The length of your paper should not exceed eight(8) pages**, including all figures and tables.

#### B. Fonts

The best results will be obtained if your computer word-processor has several font sizes. Try to follow the font sizes specified in Table I as much as possible. As an aid to gauging font size, 1 point is about 0.35mm. Use a proportional, serif font such as Times or Dutch Roman. Any paper using a font smaller than 9 pt or larger than 10 pt for main text will not be included in the proceedings.

TABLE I  
FONTS FOR CAMERA-READY PAPERS

Font Size	Style	Text
14pt	bold	Paper title
12pt		Authors' names
10pt		Authors' affiliations, main text, equations, first letters in section titles <sup>a</sup>
10pt	italic	Subheadings
9pt	bold	Abstract
8pt		Section titles <sup>a</sup> , table names <sup>a</sup> , first letters in table captions <sup>a</sup> , tables, figure captions, references, footnotes, text subscripts and superscripts
6pt		Table captions <sup>a</sup> , table superscripts

<sup>a</sup> Uppercase

#### C. Formats

In formatting your A4-size paper, set top margin to 29mm (1.14 inches), bottom margin to 30mm (1.18 inches), left and right margins to 15mm (0.59 inches). If you are using paper 8 1/2" x 11", set the top margin to 17mm(0.67 inches), bottom margin to 24mm(0.94 inches), the left to 18mm (0.71 inches) and right margins to 17mm (0.67 inches). The column width is 88mm (3.46 inches) with 5mm (0.2 inches) space between the two columns.

**Proceedings will be printed out on Letter-size paper. Please keep these margins.**

The column width is 88mm (3.46 inches) with 5mm (0.2 inches) space between the two columns.

You should left- and right-justify your columns. On the last page of your paper, try to adjust the lengths of the two columns so that they are the same. Use automatic hyphenation if you have it and check spelling. Either digitize or paste down your figures.

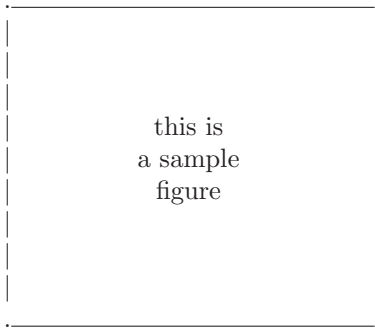


Fig. 1. This is a sample figure. Captions exceeding one line are arranged like this.

### III. FIGURES AND TABLES

Place figures and tables at the tops and bottoms of columns. Avoid placing them in the middle of columns. Large figures and tables may span across both columns. Figure captions should be below the figures; table captions should be above the tables. Avoid placing figures and tables before their first mention in the text. Use the abbreviation “Fig.1”, even at the beginning of a sentence.

### IV. HELPFUL HINTS

#### A. References

List and number all references at the end of the paper. When referring to them in the text, type the corresponding reference number in the parentheses as shown at the end of this sentence [1]. Number the citations consecutively. The sentence punctuation follows the parentheses. Do not use “Ref.[2]” or “reference[2]” except at the beginning of a sentence.

#### B. Footnotes

Number the footnotes separately in superscripts. Place the actual footnote at the bottom of the column in which it is cited. Do not put footnotes in the reference list.

#### C. Authors names

Give all authors’ names; do not use “et al” unless there are six authors or more. Papers that have not been published, even if they have been submitted for publication, should be cited as “unpublished”[3]. Papers that have been accepted for publication should be cited as “in press”[4]. Capitalize only the first word in a paper title, except for proper nouns and element symbols.

For papers published in translation journals, please give the English citation first, followed by the original foreign language citations[5].

### V. SUMMARY AND CONCLUSIONS

This template will get you through a sample article. The template will be available on the web-site <http://www.sasimi.jp>.

### ACKNOWLEDGEMENTS

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### REFERENCES

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- [5] T. Murayama, “Title of paper published in translation journals,” *Some English Journal*, Vol. 17, pp. 1-100, 1995 (*Original Foreign Journal*, Vol. 1, pp. 100-200, 1993)